

Student Affairs
StudentVoice Log-in/Project Request

Thank you for your interest in working with StudentVoice. The purpose of completing this form is to request a log in for StudentVoice which will assist you with your assessment needs. These forms are reviewed by the Student Affairs Assessment Council on the second Wednesday of every month. Please e-mail requests to Tami.Allen@mail.wvu.edu. Be sure to submit this form in a timely manner so that your assessment needs are met.

The Student Affairs Assessment Council will be reviewing log-in/project requests to track assessment projects and make sure there is no duplication of efforts.

Requestor Name: _____

Student Affairs Department: _____

Phone #: _____ **E-mail:** _____

Assessment Project Name: _____

Assessment Project Description (please include proposed demographics of target audience and desired learning outcomes): _____

How will you use the results: _____

What objective within the Student Affairs Strategic Plan will your assessment measure?

____ 1. Increase student enrollment to 30,000 by 2010

____ 2. Enhance programs and services to serve and retain a student population of 30,000

____ 3. Utilize assessment to enhance student learning and personal development, and to measure and improve the effectiveness of our services to students

____ 4. Strengthen partnerships with academic colleges to expand the student learning environment and create additional learning opportunities

____ 5. Other: Please explain

Timeline of the Assessment Project:

Date that you submitted your request to the Assessment Council: _____

Start Date of your assessment project: _____ Completion Date of your assessment project: _____

How do you plan to administer the your assessment:

Internet _____ PDA _____ Both _____

If you plan to use the PDA's, how many will you need? _____

What specific dates will you need the PDA's (maximum of five consecutive days)?

Day #1 _____ Day#2 _____ Day#3 _____ Day#4 _____ Day #5 _____

If you already have a log in and are submitting another project, please check here: _____

Requestor Signature: _____ **Date:** _____

Director/Dean Signature: _____ **Date:** _____